**SUGAR ISLAND TOWNSHIP**

**REGULAR BOARD MEETING**

**MINUTES**

**FEBRUARY 8, 2022**

1. Supervisor Eitrem called meeting to order at 1900.
2. Supervisor Eitrem led meeting in the Pledge of Allegiance.
3. Role call taken, Supervisor Eitrem-present, Treasurer Brown-present, Trustee Repa-present, Trustee-Noble-present, Deputy Clerk Newton-present and Clerk Behm-absent.
4. Changes/Additions to Agenda-None
5. Trustee Repa made motion to approve minutes as written from 1-11-22.

Seconded by Treasurer Brown. Motion passed 4/0.

1. Correspondence-Letter of resignation received and read from Richard Kurtz-Liquor Inspector, effective 4-1-2022. If interested, residents can send letter of interest to the township.
2. Public Comment
3. Treasurer’s report-Month of 1/31/2022
4. General Fund: $372,106.43
5. Restricted Funds
6. ARPA: $25,046.98
7. Road Fund: $865,698.28
8. Fire Fund: $115,071.74
9. Ambulance Fund: $70618.49
10. Liquor Fund: $323.12
11. Solid Waste Fund: $60,620.45
12. Metro Fund: $11,585.43
13. Playground Donations: $2155.53
14. Unfinished Business:
15. Discussed and considered the need for consolidating calendars for residents and easier functioning for the rental of Community Center.
16. Will be worked on for next month.
17. Discussed the draft for Personnel Handbook, still a work in progress.
18. Discussed and received a quote for replacement of Community Center drinking fountain. More information is needed at this time.
19. Item removed for discussion, per Supervisor Eitrem.
20. New Business:
21. Motion made by Treasurer Brown to Pay Bills with EFT’s and Check #11815-#11867. Seconded by Supervisor Eitrem. Motion passed-4/0
22. Discussed pay raises for minimum wage employees.
23. Discussed the bid for Road Treatment-Post for bids due by 6-10-22
24. Discussed outsourcing payroll functions, more discussion needed.
25. Motion made Trustee Repa to file and approve Sugar Island Township Major Road Work 2022-2031, seconded by Treasurer Brown. Motion passed, 4/0
26. Discussed “After -the-Fact” reimbursement. No action taken.
27. Motion made by Treasurer Brown to post Old Snowplow for sale with minimum bid of $950.00, seconded by Trustee Reppa. Motion passed 4/0
28. Discussed review of Fire Department’s Standard Operating Guidelines. Further discussion needed.
29. Motion made by Trustee Reppa to approve Board of Review March Resolution, seconded by Treasurer Brown:

Roll call vote-

Supervisor Eitrem-Aye

Treasurer Brown-Aye

Clerk Behm-absent

Trustee Noble-Aye

Trustee Repa-Aye

Motion passed, 4/0

1. Department/Committee Reports:
2. Ambulance Report: 6 runs last month and a new hire, Conner Collette-Parr.

Motion made by Trustee Repa to hire Conner Collette-Parr as EMT and Firefighter, seconded by Treasurer Brown. Motion passed, 4/0.

1. Fire Department Report:

0 Fire calls last month. Ice rescue training with the Sheriff’s Department.

Motion made by Supervisor Eitrem to pay $240.00 for 3 firefighters to attend Ice Training, seconded by Trustee Repa. Motion passed, 4/0.

1. Planning Commission- No report
2. Zoning Board of Appeals- No report
3. Board of Review-New member attended training
4. Public Comment
5. Board member reports:

Discussed Sugar Island website, project has entailed more than anticipated and is continuing to be created.

1. Announcements:
2. Watch for Announcements in the Sugar Island Quacker
3. Watch for Announcements on “I Love Me Some Sugar Island” Facebook page.
4. Watch for Announcements on the new Sugar Island Township Facebook page.

Website: [www.sugarislandtownship.org](http://www.sugarislandtownship.org)

1. Motion made byTreasurer Brown to adjourn the meeting at 2024 hours, seconded by Trustee Noble. Motion passed, 4/0

Respectfully submitted by:

Candace Newton

Sugar Island Deputy Clerk