

**SUGAR ISLAND TOWNSHIP  
REGULAR BOARD MEETING  
MINUTES  
September 12, 2023**

- I. Supervisor Eitrem called meeting to order at 1900.
- II. Supervisor Eitrem led meeting in the Pledge of Allegiance.
- III. Roll call taken, Supervisor Eitrem-present, Treasurer Brown-present, Trustee Repa-present, Trustee-Noble-present, Deputy Clerk Newton-present, and Clerk Behm-absent.
- IV. Changes/Additions to Agenda-None.
- V. Supervisor Eitrem made motion to approve minutes as written from August 8, 2023. Seconded by Trustee Repa. Motion passed 4/0.
- VI. Correspondence-Township received a Grant Letter of Approval-\$10,000.00
- VII. Public Comment
- VIII. Treasurer's report-Fiscal Year 23/24, August 31, 2023
  - a. General Fund: \$213,333.69
  - b. Restricted Funds
    - i. ARPA: \$39,857.06
    - ii. Road Fund: \$502,386.33
    - iii. Fire Fund: \$153,059.29
    - iv. Ambulance Fund: \$140,185.96
    - v. Taxes: \$82,926.75
    - vi. Solid Waste Fund: \$50,256.50
    - vii. Metro Fund: \$3,837.31
    - viii. Playground: \$3,665.97
    - ix. Youth Group: \$37,645.94
    - x. Petty Cash: \$400.00
    - Total: \$1,227,567.80

Trustee Repa made motion to approve Treasurer's Report, supported by Trustee Noble. Passed 4/0

- IX. Unfinished Business:
  - a. Discuss and consider the creation of a comprehensive set of personnel policies.

Motion made by Treasurer Brown, supported by Trustee Repa to accept new comprehensive set of personnel policies with the discussion of overtime. Passed 4/0

- b. Discuss and consider the enforcement of zoning violations-Sugar Island Township Public Nuisances Ordinance received by board members.  
Tabled

**X. New Business:**

- a. Pay Bills with EFT's and checks#1652-1681. Trustee Repa made motion to approve bills, supported by Trustee Noble. Passed 4/0
- b. Discuss and consider official vote to accept grant for Fire Department in the amount of \$10,000.00-Motion made by Treasurer Brown, supported by Trustee Noble to approve the submission of Grant. Passed 4/0

**XI. Department/Committee Reports:**

- a. Ambulance Report: 2 runs last month. New hire starts 9/13/2023.
- b. Fire Department Report:
- c. Planning Commission- No report 2 calls last month. A big Thank You for the support of the fish-fry! Sold 210 meals, making \$6117.00  
Motion made by Supervisor Eitrem, supported by Trustee Noble for purchase of 4 sets of fire gear, utilizing \$10,00.00 grant monies and paying the difference of \$2000.00-Roll call vote, Eitrem/yes, Brown/yes, Repa/yes, and Noble/yes. Passed 4/0
- d. Planning Commission-No report
- e. Zoning Board of Appeals- No report
- f. Board of Review-no report

**XII. Public Comment**

**XIII. Board member reports**

**XIV. Announcements:**

- a. Watch for Announcements in the Sugar Island Quacker
- b. Watch for Announcements on "I Love Me Some Sugar Island" Facebook page.

c. Watch for Announcements on the Sugar Island Township Facebook page.

Website: [www.sugarislandtownship.org](http://www.sugarislandtownship.org)

**XV.** Meeting adjourned at 1944 hours.

Respectfully submitted by:

*Candace Newton*

Sugar Island Deputy Clerk

PROPOSED