**SUGAR ISLAND TOWNSHIP**

**REGULAR BOARD MEETING**

**MINUTES**

**January 11, 2022**

1. Supervisor Eitrem called meeting to order at 1900.
2. Supervisor Eitrem led meeting in the Pledge of Allegiance.
3. All board members present and accounted for.
4. Changes/Additions to the Agenda: None.
5. Trustee Repa made motion to approve minutes from the last meeting. Seconded by Supervisor Eitrem. Passed 5/0.
6. Correspondence.
7. Public Comment on Items from the Agenda.
8. Treasurer’s Report for December. Motion made by Trustee Repa to accept the Treasurer’s Report. Seconded by Trustee Noble. Passed 5/0.
	1. General Fund: 441,662.04
	2. Restricted Funds
		1. Road Fund: 865,518.74
		2. Fire Fund: 113,187.78
		3. Ambulance Fund: 77,055.91
		4. Liquor Fund: 391.99
		5. Solid Waste Fund: 64,553.55
		6. Metro Fund: 11,671.06
		7. Playground Donation: 1,855.49
9. Unfinished Business.
	1. Discussed and considered the need for an Annual Audit Resolution. Deemed unnecessary at this time.
	2. Discussed the need for updates to the policies and procedures for the Fire department. Will be worked on for next month.
10. New Business.
	1. Motion made by Trustee Repa to Pay Bills with EFT’s and Checks# 11728 through # 11814. Second by Trustee Noble. Passed 5/0.
	2. Discussed the one time grant from Bay Mills Indian Community to be split between Fire and EMS.
	3. Motion made by Trustee Noble to accept Budget Amendment #3, Seconded by Trustee Repa.
		1. Supervisor Eitrem Yes
		2. Clerk Behm Yes
		3. Treasurer Brown Yes
		4. Trustee Noble Yes
		5. Trustee Repa Yes
		6. Resolution passed 5/0.
	4. Discussed and considered wages for FY 2022-2023.
	5. Discussed Board Member Functions for FY 2022-2023.
	6. Discussed the need for an Employee Handbook.
	7. Motion made by Supervisor Eitrem to accept the Toler Land Split Resolution, Seconded by Treasurer Brown.
		1. Supervisor Eitrem Aye
		2. Clerk Behm Aye
		3. Treasurer Brown Aye
		4. Trustee Repa Aye
		5. Trustee Noble Aye
		6. Resolution passed 5/0.
11. Department/Committee Reports.
	1. Ambulance Report: 10 Runs for December. 72 Runs total for 2021
	2. Fire Report: 7 runs for December. 22 Runs total for 2021. Motion made by Supervisor Eitrem to approve the yearly 300 dollar subscription for the new IamResponding app for the township first responders. Seconded by Clerk Behm, Passed 5/0
	3. Planning Commission: None
	4. Zoning Board of Appeals: None
	5. Board of Review: Motion made by Treasurer Brown to accept Holly Hutchinson for the vacant Board of Review position. Seconded by Trustee Repa. Passed 5/0
12. Public Comment on any Issue.
13. Board Member Reports.
14. Announcements.
	1. Watch for Announcements in the Sugar Island Quacker
	2. Watch for Announcements on “Sugar Island Township” Facebook site
	3. Watch for Announcements on the New Sugar Island Township Website. www.sugarislandtownship.org
15. Motion made by Clerk Behm to adjourn. Second by Trustee Repa. Passed 5/0. Meeting adjourned 2000.

Respectfully Submitted by,

Brittany Behm

Sugar Island Township Clerk